

Dear Neighbor:

Date _____

Our Neighborhood Association conducted a survey/assessment of our neighborhood on _____ and found that the following City Code violation(s) may exist on your property. This information is being provided as a courtesy to ask that you assist us in maintaining our neighborhood clean and safe by complying with our City's ordinances. Any items that are not corrected or addressed in a timely fashion will be forwarded to the City's Code Compliance Department for further action. Thank you for helping by doing your part.



☐ **Junked vehicles**

Broken-down, junked vehicles should not be parked in yards, on the street or in any location that can be seen in ordinary public view.

☐ **Front & side yard parking**

Residents are not allowed to park their vehicles on the front or side lawn of their home unless there is a permanent surface of concrete, brick, asphalt or gravel with defined borders designated for parking.

☐ **Basketball goals, vehicles or other obstructions on City rights of way**



☐ **High weeds & vacant lots**

Property owners are responsible for maintaining the appearance of their lawns and/or vacant lots. Grass higher than 12 inches is a violation.

☐ **Dangerous structures**

Homes or commercial buildings that have become dilapidated or rundown may be considered dangerous structures.

☐ **Unsanitary premises - trash or debris on yard.**

☐ **Multiple, excessive garage & yard sales**



☐ **Outside storage**

Yards should not be used as storage areas for vehicles, tires, building materials, indoor furniture, appliances, boxes or other items.

☐ **Illegal dumping**

Brush, furniture, appliances or other items placed at the front curb or on sidewalks and streets outside of a scheduled brush collection period is a violation of City Code.

☐ **Out-of-cycle brush placed at the curb**

Comments _____

- Referral to Code Compliance -

Date _____

Address _____ Zip code _____ Specify area of concern _____

Complaint Type/Category _____ Complied Yes _____ No _____

How was referral made? _____ Delivered to Code on _____ Called in to 311 on _____

Additional comments _____

PLACE
STAMP
HERE
